



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT
CAGAYAN DE ORO CITY

RELEASED

DATE: JUN 26 2025

Office of the Schools Division Superintendent

23 Jun 2025

DIVISION MEMORANDUM

No. 508 s.2025

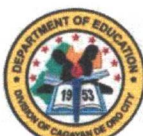
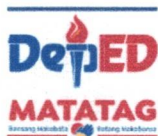
TO: Asst. Schools Division Superintendent
OIC, Chief- Curriculum and Implementation Division
Concerned Education Program Supervisor
This Division

**PREWORK ACTIVITY WITH DIVISION SCIENCE SUPERVISORS FOR THE
DEVELOPMENT OF LESSON SCRIPTS PACKAGE FOR THE SPECIAL SCIENCE
PROGRAM**

1. Regarding Regional Memorandum No. 446 s. 2025 titled Prework Activity with Division Science Supervisors for the Development of Lesson Scripts Package for the Special Science Program, this Office hereby directs **MRS. EVELYN Q. SUMANDA , EPS in Science** to participate in the said prework activity on June 25-26, 2025 exclusive of travel time at Evergreen Garden, Bacolod, Lanao del Norte.
2. Travel expenses of the participant shall be charged against local fund subject to the usual government accounting and auditing rules and regulations.
3. Participant will be granted Compensatory Time-Off, in accordance with existing policies.
4. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment shall be accorded to all concerned/participants regardless of disability, sexual orientation, gender, age, religion, and ethnicity.
5. This Office directs immediate and wide dissemination of this Memorandum.

ROY ANGELO E. GAZO

Schools Division Superintendent



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Encl.: As stated

Reference: As atated

To be indicated in the Perpetual Index
under the following subjects:

CURRICULUM POLICY PROGRAM SCIENCE SPECIAL

DM -014-CID-IM-EQS / DM prework activity with division science supervisors for the development of
lesson scripts package for the special science program
June 23, 2025



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